

Distributed via Fairbanks email

To MAC Financial Contacts

March 10, 2015

**Reminder – 3 More Training Sessions Remain for FFY 2015
FOR THOSE WHO HAVE NOT ATTENDED & RECEIVED CREDIT**

Mandatory Annual Training for Early Childhood Intervention and
Mental Health and Individuals with Developmental Disability Programs
Medicaid Administrative Claiming

Federal Fiscal Year 2015
(October 2014 to September 2015)

Annual Medicaid Administrative Claiming (MAC) Financial training is mandatory for all Early Childhood Intervention (ECIs) and Mental Health and Individuals with Developmental Disabilities (MH-IDDs) programs that are participating in the MAC program. MAC Financial training sessions are conducted by the Texas Health and Human Services Commission (HHSC) Rate Analysis Division (RAD).

The MAC Financial Contact is required to attend an annual MAC Financial training in order to be granted access to the online MAC Financials for federal fiscal year (FFY) 2015. Failure to comply with this requirement will impact the ECI's and MH-IDD's ability to draw funding for MAC. Please refer the following link for information regarding MAC Financial training requirements and registration:

<http://www.hhsc.state.tx.us/rad/time-study/ts-eci-training.shtml>

<http://www.hhsc.state.tx.us/rad/time-study/ts-mhmr-training.shtml>

- **There are only three more trainings available for FFY 2015.**
- **HHSC strongly recommends providers have at least two trained MAC Financial Contacts to ensure compliance should employee turnover occur.**

Initial versus Refresher Training - Training requirements can be met by one of two methods. MAC Financial Contacts who have never attended MAC Financial ECI/MH-IDD training must attend an initial training. Those who have received credit for an initial training may then attend either initial or refresher trainings yearly thereafter, to maintain access to the MAC financials. Refer to the link above to access the website for additional details.

The training for MAC Financial Contacts is different than the training for RMTS Contacts. Although an overview of the MAC Financials is provided during the RMTS training, it is mandatory that the MAC Financial Contacts attend the separate MAC Financial training to be granted access to the online MAC financials for FFY 2015.

If you have any questions, please contact the HHSC MAC Unit at MAC@hhsc.state.tx.us or at 512-462-6200.