

NOTICE

School Health and Related Services (SHARS)

FFY 2022 Informal Appeals Deadline

The deadline to submit informal appeals for FFY 2022 SHARS cost reports is now over. The deadline for LEAs that did not file an informal review extension was January 16, 2024, and the deadline for LEAs that did file an extension was **Wednesday January 31, 2024.**

HHSC will is no longer accepting any appeal requests or documentation submissions for the FY22 Cost Report.

As a reminder, per TAC Rule [§355.8443](#):

- (1) HHSC Provider Finance must receive a written request for an informal review in a manner prescribed by HHSC no later than 30 calendar days from the date on the written notification of the adjustments. If the 30th calendar day is a weekend day, national holiday, or state holiday, then the first business day following the 30th calendar day is the final day the receipt of the written request will be accepted. HHSC Provider Finance will extend this deadline if it receives a written request for the extension in a manner prescribed by HHSC, no later than 30 calendar days from the date of the written notice of adjustments. The extension gives the requester a total of 45 calendar days from the date of the written notice of adjustment to file a request for an informal review. If the 45th calendar day is a weekend day, national holiday, or state holiday, then the 45th day is considered the next business day following the 45th calendar day. **A request for an informal review or extension that is not received by the stated deadline will not be accepted.**

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For questions regarding this notice, please contact the HHSC SHARS staff at (512) 730-7400 or email us at ProviderFinanceSHARS@hhs.texas.gov.

For help with STAIRS, please contact the Fairbanks Information Center at (888) 321-1225 or at info@fairbanksllc.com.

