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# **Local Funds Monitoring**

**LoFTS Reporting is from October 1, 2023 through October 31, 2023  
Report Covers Federal Fiscal Year 2023 - October 1, 2022 through September 30, 2023**

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<https://pfd.hhs.texas.gov/local-funds-monitoring>

# Who Must Report?

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- Local Governmental Entities (LGEs) ONLY – NO Private Providers
- If your LGE dedicated local public funds for use as the non-federal share for supplemental payments any time between October 1, 2022 – September 30, 2023. Either through:
  - Certified Public Expenditure (CPE) - UC Ambulance, PHP-CCP, SHARS; or
  - Intragovernmental Transfer (IGT) - DSH, UC, CHIRP, QIPP, TIPPS, RAPPS, HARP, GME, DSRIP, DPP BHS
  - If your entity did NOT provide CPE or IGT between October 1, 2022 – September 30, 2023, you do not need to remain on the line – email us at [PFD\\_LFM@hhs.Texas.gov](mailto:PFD_LFM@hhs.Texas.gov) to explain your basis for exclusion.



# Support Resources

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- This presentation is available at <https://pfd.hhs.texas.gov/local-funds-monitoring> – both the PPT and a recording
- Training manuals for each section of reporting with screenshots and step-by-step instructions will be available at the same link
- LFM team members will be available via phone in real-time Monday – Thursday from 8am - 5pm and Friday from 8am – 12pm (Noon) during the reporting period (October 1-31, 2023)

**LFM Phone Line: (737) 867-7877**

- LFM and IT team members will respond to emails very quickly during the reporting period

**LFM Email: PFD\_LFM@hhs.texas.gov**



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# Registration Steps

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1. Register Data Certifier / Data Entry representatives using this LoFTS Registration Link (<https://txithhs.force.com/lofts/s/login/SelfRegister>).

*NOTE: The Data Certifier must be an employee, board member, or elected official of the LGE to certify the data submitted in LoFTS on behalf of the Local Governmental Entity, attest to the validity of data on every page, and certify the submission at the end.*

2. LFM will approve Data Certifier/Data Entry within 24 hours and a **Welcome to LoFTS** email will be sent to the user.



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