

**Distributed to MAC-ISDs via Fairbanks E-mail
February 9, 2011**

REMINDER

Medicaid Administrative Claiming (MAC) Financials
Federal Fiscal Year (FFY) 2011 Updates

Due to system updates, the open date for the **OCTOBER-DECEMBER 2010** MAC financial has changed. The October-December 2010 MAC financial quarter will now open on February 22, 2011 and will close on April 15, 2011 at 6 p.m. CST.

In addition, the MAC financial steps have been modified in an effort to improve the data collection process. Please take note of the following changes:

- Similar to the SHARS cost report, the district will be required to enter the current contact information for the primary MAC financial coordinator/contact, primary RMTS coordinator/contact, Superintendent, and Report preparer. All information will transition into the following quarters and can be modified each quarter as necessary.
- Districts reporting only at the “Group Summary” level will be required to enter the number of employees and contractors for which they are reporting financial data.
- The district will no longer mail the Quarterly Summary Invoice (QSI), but will rather scan and upload the signed/notarized QSI in Fairbanks. If the district does not have scanning capability, please contact our office for further instructions.

If you have any questions, please contact the Texas Health and Human Services Commission (HHSC) MAC Unit at MAC@hhsc.state.tx.us or at 512-491-1802.