

NOTICE

Mandatory Annual MAC Financial Training for Federal Fiscal Year 2011

Texas Medicaid Administrative Claiming (MAC) program provides State affiliated public agencies the opportunity to submit reimbursement claims for administrative activities that support the direct service Medicaid program. In order to receive this reimbursement, public entities participating in MAC are required to attend an annual MAC financial training. HHSC recommends that each public entity have no less than two individuals trained on MAC Financials to guard against problems that could occur due to employee turnover. Staff assisting in the preparation of the MAC financial claiming process for Federal Fiscal Year (FFY) 2011 is required to attend one of the following training sessions. At this time all MAC financial training session will be “Initial Trainings.” “Refresher Training” will not be offered for FFY 2011.

The first annual MAC Financial Training scheduled for **FFY 2011** (October 2010 to September 2011) will take place on January 18, 2011. Attending any of the training sessions listed below will meet the mandatory MAC financial training requirement for FFY 2011.

IMPORTANT: Please note that in order to ensure that your first quarter claim is submitted and reimbursed in a timely manner; public entities must attend either the January 18th or February 15th MAC financial training session. Until such time that a MAC Financial Contact attends the required training, they will have VIEW-ONLY access and will not be able to enter cost or certify financial information.

The link below will take you to the MAC financial web-page. Scroll down to the “Training” section link which will take you to the MAC Financial training webpage for information on training requirements, materials, schedule and registration:

<http://www.hhsc.state.tx.us/medicaid/programs/rad/mac/mac-lhd.shtml>

FFY 2011 – MAC Financial Training Schedule:

<u>Date</u>	<u>Program</u>	<u>Type</u>	<u>Time</u>	<u>Session #</u>
01/18/11	LHD	Initial	1:00 p.m. to 5:00 p.m.	356226955
02/15/11	LHD	Initial	8:00 a.m. to 12:00 p.m.	431961938
04/20/11	LHD	Initial	1:00 p.m. to 5:00 p.m.	651265898
05/17/11	LHD	Initial	1:00 p.m. to 5:00 p.m.	609928115

If you have any questions or need further assistance please contact the HHSC MAC Unit at MAC@hhsc.state.tx.us or 512-491-1802.