

Distributed via Fairbanks email

To ISD MAC Financial Contacts

December 16, 2011

Reminder #1

Mandatory Annual Training for Independent Schools Districts
Medicaid Administrative Claiming
Federal Fiscal Year 2012
(October 2011 to September 2012)

Annual Medicaid Administrative Claiming (MAC) financial training is mandatory for all independent school districts (ISDs) that wish to participate in the MAC program. Training sessions are conducted by the Texas Health and Human Services Commission (HHSC).

In order to receive credit and access to the online MAC financials for federal fiscal year (FFY) 2012, attendance at MAC financial training is mandatory. One primary contact is required to receive MAC financial training, but it is highly recommended that each district have a primary and secondary trained contact to ensure proper and timely reporting.

It is crucial ISDs understand that compliance with the MAC financial annual training requirement is mandatory. Failure to comply with this requirement will impact the ISD's ability to draw funding for MAC. In addition, ISD's will not be given full access to the online financial system for FFY 2012 until the annual training requirement is met.

The below link will take you to the HHSC Rate Analysis Department ISD training information webpage on which you will find details about training requirements, training registration, as well as a list of contacts should you have any questions.

<http://www.hhsc.state.tx.us/rad/time-study/ts-isd-training.shtml>

The MAC financial training schedule is posted online.

"Initial versus Refresher"

Training requirements can be met by one of two methods. MAC Financial Contacts who have never attended MAC Financial ISD training must attend "initial" training. Those who have attended an initial training may attend either initial or refresher training. See above website for additional details.

Please note that beginning for FFY 2012, the training for MAC Financial Contacts is being held separate from the training for RMTS Contacts. Although an overview of the MAC Financial will be provided during the RMTS training, it is mandatory for the MAC Financial Contact to attend the separate MAC Financial Contact training in order to be granted access to the online MAC financial for FFY 2012.

If you have any questions, please contact the Texas Health and Human Services Commission (HHSC) MAC Unit at MAC@hhsc.state.tx.us or at 512-491-1802.