

**Distributed via Fairbanks email**

To MAC Financial Contacts

February 3, 2012

**Reminder #2**

Mandatory Annual Training for Independent Schools Districts  
Medicaid Administrative Claiming  
Federal Fiscal Year 2012  
(October 2011 to September 2012)

**Please note the Medicaid Administrative Claiming (MAC) financial trainings are separate from Random Moment Time Study (RMTS) trainings.** Although an overview of the MAC Financials is provided during the RMTS training, it is mandatory for the MAC Financial Contact to attend the separate MAC Financial Contact training in order to be granted access to the online MAC financial for federal fiscal year (FFY) 2012.

Annual MAC financial training is mandatory for all independent school districts (ISDs) that wish to participate in the MAC program. Training sessions are conducted by the Texas Health and Human Services Commission (HHSC). In order to receive credit and access to the online MAC financials for FFY 2012, attendance at MAC financial training is mandatory.

It is crucial ISDs understand that compliance with the MAC financial annual training requirement is mandatory. Failure to comply with this requirement will impact the ISD's ability to draw funding for MAC. In addition, ISD's will not be given full access to the online financial system for FFY 2012 until the annual training requirement is met.

The below link will take you to the HHSC Rate Analysis Department ISD training information webpage on which you will find details about training requirements, training registration, as well as a list of contacts should you have any questions.

<http://www.hhsc.state.tx.us/rad/time-study/ts-isd-training.shtml>

If you have any questions, please contact the Texas Health and Human Services Commission (HHSC) MAC Unit at [MAC@hhsc.state.tx.us](mailto:MAC@hhsc.state.tx.us) or at 512-491-1802.