

Distributed via Fairbanks E-mail to Superintendents,
MAC Financial Contacts, and RMTS Contacts
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NOTICE

Independent School Districts Medicaid Administrative Claiming – Financial Claims

The Medicaid Administrative Claiming (MAC) program provides Texas school districts, including public charter schools, the opportunity to obtain reimbursement for certain costs related to administrative activities that support the Medicaid program. Cost included in the MAC claim shall be in accordance with the provisions of OMB Circular A-87 and 45 CFR Part 74 and 95 and other pertinent department regulations and instructions, such as the *Texas Time Study Implementation Guide for Direct Services and Medicaid Administrative Claiming* guide located on the Health and Human Services Commission (HHSC) website.

According to the Texas Education Agency (TEA), the salaries and benefits from Function 41 (administrative) and Function 53 (data processing services) are included in the indirect cost rate. Since indirect cost rate is used in the MAC claim calculation, individuals classified under Function 41 and Function 53 cannot be claimed on the MAC financial report, and thus cannot be included on the Random Moment Time Study (RMTS) Participant List (PL) in the “MAC Only” category.

In addition, the district must be able to verify that providers listed under the “MAC Only” categories do perform MAC activities (i.e. Medicaid outreach; Referral, Coordination and/or Monitoring the delivery of medical (Medicaid covered) services; Translation related to Medicaid covered services; and so forth) in order to claim their costs on the MAC financials.

If you have any questions, please contact the Texas Health and Human Services Commission (HHSC) MAC Unit at MAC@hhsc.state.tx.us or at 512-491-1802.