

# Random Moment Time Study (RMTS)

## Mandatory Annual Training for Local education agency (LEA)

### Federal Fiscal Year 2024

(October 2023 to September 2024)

### 4<sup>th</sup> Quarter Time Study Implementation

The Health and Human Service Commission (HHSC) has received direction from the Center for Medicaid and Medicare Services (CMS), to implement a fourth quarter Random Moment Time Study (RMTS) for Local Education Agency's (LEA) all staff in-service days.

Beginning fiscal year 2024, all districts will have to complete a fourth quarter participant list (PL) and time study.

#### **Participant List**

The fourth quarter participant list will open on [Saturday, March 09, 2024](#), and close on [Wednesday, May 15, 2024](#). Districts will need to make sure their fourth quarter PL is as accurate as possible. Identify and remove any staff from the PL who will not be returning in August 2024. Any vacant position a district anticipates filling during the summer months, should be added on the PL.

#### **Time Study**

The fourth quarter time study will begin [Monday, August 19, 2024](#), and end on [Monday, September 30, 2024](#). The district program contact(s) will need to ensure each time studied participant responds to their "moment" within five business days.

If a district's school year begins after August 19<sup>th</sup>, and a participant is selected for a moment, the RMTS contact will need to respond to the moment as "unpaid" leave.

If you have any questions, please contact Time Study at (737) 867-7794 or [Time.Study@hhs.texas.gov](mailto:Time.Study@hhs.texas.gov).