

Random Moment Time Study (RMTS)

Mandatory Annual Training for Local education agency (LEA)

Federal Fiscal Year 2024

(October 2023 to September 2024)

Bus Monitor/Bus Aide/Transportation Aide Policy Information

On February 23, 2024, Texas Health and Human Services Commission (HHSC) issued clarification regarding the policy allowing certain positions to appear on the Participant List (PL) for the School Health and Related Services (SHARS) program.

Please be advised that any policy information received from HHSC on federal programs is dictated by Centers for Medicare & Medicaid Services (CMS). Consequently, if any Medicaid provider or any entity contracted with that provider is offering alternative guidance that may include, but is not limited to, committing Medicaid fraud, waste, or abuse, HHSC will be required to report the entity to the Office of Inspector General (OIG) for further investigation.

To ensure providers continue to receive accurate information, HHSC is providing additional explanation as it pertains to personal care services (PCS). PCS remains a billable service under the SHARS program. However, eligible PCS services cannot be provided by a bus aide, bus monitor, or other transportation aide. In order for PCS to meet billing requirements under SHARS, PCS provided on a bus must be prescribed in the student's IEP and provided by staff who are not a bus monitor, bus aide or transportation aide.

HHSC is committed to continue helping districts adhere to all SHARS requirements. If you have any questions, please contact HHSC SHARS at (512) 730-7400 or ProviderFinanceSHARS@hhs.texas.gov, or contact HHSC Time Study at (737) 867-7794 or Time Study@hhs.texas.gov for participant list questions.